

REQUEST FOR PROPOSALS

Architectural Services

The Laguna Housing Development & Management Enterprise (LHDME) is requesting proposals for architectural design services based on an hourly rate.

1. **DEADLINE:** Proposals must be received by 3:00 P.M., December 12, 2011
2. **SERVICES:** At this time we require architectural services to evaluate existing house plans
3. **SCOPE OF WORK:** Using the LHDME existing family house plans as a starting point, provide architectural services to evaluate housing plan development.
 - Phase I
Evaluate existing LHDME single family house plans
 - Phase II
Work with LHDME Construction Management Office department to develop duplex housing unit plans
4. **EVALUATION FACTORS:** Evaluation factors include: qualifications and experience (30 points); documented record of integrity, judgment, performance, management and timeliness on previous projects (30 points); proposed hourly rate (20 points); and, Indian-owned preference (20 points).
5. **INDIAN PREFERNCE:** Indian preference will be given to Indian-owned firms in accordance to local procurement policies. To claim Indian preference, request for Indian Qualification Statement which shows evidence of Indian ownership (51% or more) must be submitted with the proposal.

Submit sealed proposals to: “**LHDME ARCHITECTUAL SERVICES**”, Laguna Housing Development and Management Enterprise, P.O. Box 178, Laguna, NM 87026. For more information call (505) 552-6430 or our website: www.lagunahousing.org.